



J.B. INSTITUTE OF ENGINEERING & TECHNOLOGY
UGC AUTONOMOUS

Application for processing of Grace Marks - R18 Regulation

Date: _____

I, _____ bearing the H.T.No _____ studied B. Tech (Under R18 Regulations) during the A.Y. _____ failed in one or two subjects only and addition of a few marks will enable me to pass in the failed subject(s). The details of the failed subject(s) for which award of grace marks is requested is given below:

S.No.	Year & Semester	Subject code	Subject Name	Exam /Year	Month	Internal Marks	External Marks

I hereby submit that I did not apply for supplementary examination and will not apply in future for any supplementary examination. Hence, I request for processing of my Grace Marks application. Further I request you to issue me my Consolidated Marks Memo and Provisional Certificate, at the earliest, after adding grace marks.

Mobile No:

Signature of the student

Enclosure: Original Marks Memo(s) containing subject(s) for which award of Grace Marks requested.

Note: The duly filled application along with the necessary documents mentioned above, to be submitted at the Examination counter of JBIET.

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To
The Chief Controller of Examinations
JBIET

Sir,

Sub: Request for processing of award of Grace Marks and issue of PC & CMM – Reg.

With reference to the subject cited above, I hereby forward the application for award of Grace marks of Mr./Ms. _____, student of B. Tech bearing the hall-ticket number _____.

Signature of Controller of Examinations

Note: The performance of the student submitting this application will be calculated by adding grace marks, the grades and class so calculated will be final. The student shall not be permitted to write supplementary examinations in future.