



**J.B. INSTITUTE OF ENGINEERING & TECHNOLOGY**  
UGC AUTONOMOUS

**Application for processing of Grace Marks - R18 Regulation**

Date: \_\_\_\_\_

I, \_\_\_\_\_ Bearing the H. T .No \_\_\_\_\_

studied B. Tech (Under R18 Regulations-2018 & 2019 Batches only) during the A.Y. \_\_\_\_\_ failed in one or two subjects and addition of a few marks will enable me to pass in the failed subject(s). The details of the failed subject(s) for which award of grace marks is requested is given below:

S. No.	Year & Semester	Subject code	Subject Name	Exam Month /Year	Internal Marks	External Marks

I request for processing of my Grace Marks application. Further I request you to issue me my Consolidated Marks Memo and Provisional Certificate, at the earliest, after adding grace marks.

**Note: - Subject to approval of JNTUH only, otherwise student has to appear for supplementary examinations.**

**Mobile No:**

**Signature of the student**

**Enclosure: Original Marks Memo(s) containing subject(s) for which award of Grace Marks requested.**

**Note: The duly filled application along with the necessary documents mentioned above, to be submitted at the Examination counter of JBIET.**

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