



**J.B. INSTITUTE OF ENGINEERING & TECHNOLOGY**  
UGC Autonomous

Lr. No. JB/EX.GR/12/23

Date: 23-12-2023

**CIRCULAR**

As per the approval granted in the 15<sup>th</sup> Academic Council Meeting held on 15-12-2023 for awarding of grace marks for the students of R18 Regulations (For the A.Y 2021-22 & 2022-23 outgoing students only) are as follows


Degree	Grace Marks to be added(0.5% of maximum marks )
B.Tech (R18) Regular students (For the A.Y 2021-22 & 2022-23 outgoing students only )	30 (All branches Except Mining Engineering) 28 (for Mining Engineering )
B.Tech (R18) Lateral Entry admitted students (For the A.Y 2021-22 & 2022-23 outgoing students only )	23 (All branches Except Mining Engineering) 21 (for Mining Engineering )

The Students in the list enclosed are eligible to avail the grace marks and to obtain PC.

The Students in the list must submit the **undertaking form given below** to process PC and CMM. If any students of R18 Regulation ( A.Y 2021-22 & 2022-23 outgoing students) who passed and whose number is not listed may submit a request letter in the examination branch to check their eligibility for grace marks. **The last date to apply for Grace Marks is 05-01-2024.**

**Note: - Subject to approval of JNTUH only, otherwise student has to appear for supplementary examinations.**

  
Controller of Examinations

  
Chief Controller of Examinations

**Encl: List of Eligible Students.**

Copy to:

1. All HOD for necessary action
- 2 Dean Academics
3. Notice board, website
4. Principal's Office
5. Secretary for information

**PRINCIPAL**  
**J.B. INSTITUTE OF**  
**ENGINEERING & TECHNOLOGY**  
Bhaskar Nagar, Yenkapally (V),  
Moinabad (M), R.R. Dist.-500 075.



**J.B. INSTITUTE OF ENGINEERING & TECHNOLOGY**  
UGC AUTONOMOUS

**Application for processing of Grace Marks - R18 Regulation**

Date: \_\_\_\_\_

I, \_\_\_\_\_ Bearing the H. T. No \_\_\_\_\_

studied B. Tech (Under R18 Regulations-2018 & 2019 Batches only) during the A.Y. \_\_\_\_\_ failed in one or more subjects and addition of a few marks will enable me to pass in the failed subject(s). The details of the failed subject(s) for which award of grace marks is requested is given below:

S. No.	Year & Semester	Subject code	Subject Name	Exam Month /Year	Internal Marks	External Marks

I hereby submit that I did not apply for supplementary examination and will not apply in future for any supplementary examination. Hence, I request for processing of my Grace Marks application. Further I request you to issue me my Consolidated Marks Memo and Provisional Certificate, at the earliest, after adding grace marks.

**Note: - Subject to approval of JNTUH only, otherwise student has to appear for supplementary examinations.**

**Mobile No:**

**Signature of the student**

**Enclosure:** Original Marks Memo(s) containing subject(s) for which award of Grace Marks requested.

**Note:** The duly filled application along with the necessary documents mentioned above, to be submitted at the Examination counter of JBIET.

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To  
**The Chief Controller of Examinations**  
**JBIET**

Sir,

Sub: Request for processing of award of Grace Marks and issue of PC & CMM – Reg.

With reference to the subject cited above, I hereby forward the application for award of Grace marks of Mr./Ms. \_\_\_\_\_, student of B. Tech bearing the hall-ticket number \_\_\_\_\_.

**Signature of Controller of Examinations**

***Note: The performance of the student submitting this application will be calculated by adding grace marks, the grades and class so calculated will be final. The student shall not be permitted to write supplementary examinations in future.***