

**J.B. INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**UGC AUTONOMOUS**  
**EXAM BRANCH**

**CIRCULAR**

**Dt: 31-05-2025**


The students of 2021-25(2025 passing out batch) who have secured 160 credits out of 160 registered credits for Regular students and who have secured 122 credits out of 122 registered credits for Lateral Entry(LE)Students are here by informed to submit the following documents for processing their Provisional Certificate (PC) and Consolidated Marks Memo(CMM).

- 1.Passport size Photograph
- 2.Photo copy of SSC Memo
- 3.Photocopies of B. Tech Memos all 8 semesters (Including supplementary examinations if any)
- 4.Student Profile: Name and Father Name as per SSC (update and download from Student Portal)

All the above documents self-attested by the candidate shall be submitted to the examination branch, in person or by a person authorized by the candidate on or before 05-06-2025 without fail. The data of the candidates who submit the above said documents will only be sent to the university for approval in the first phase and PC and CMM issued for these candidates only. The applications reaching after the due date will be processed in the Second Phase.

**Note:**

- 1 All Students must update the **Student Profile** using <https://exams.jbiet.edu.in/Login.aspx> **On or before 01/06/2025 Sunday 5.00 PM without fail.** same data will be used for PC, CMM and OD
- 2 We submit the data to JNTUH for PC, CMM, and OD based on student profile, further **any corrections** in student name /father name /gender etc **Student has to pay Rs 10,000**(Ten thousand rupees) to JNTUH

  
**Controller of Examinations**  
**JBIE**  
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