

## **Important Note**

All **IV B.Tech – II Semester students** are requested to update their **Student Profile** in the examination portal: **exams.jbiet.edu.in**

Ensure that all fields and required documents are properly updated, including:

- **Name (as per SSC records), SSC Memo, Aadhaar, APAAR ID**

After updating, download the profile, take a printout, and submit the **hard copy**.

If the **Date of Admission** is not available, it can be obtained from the **Admin Office**.

### **Details of Hard Copy Submission**

1. Printed copy of updated **Student Profile**
2. **SSC Memo**
3. **Aadhaar Card**
4. **APAAR ID**
5. **Latest Passport Size Photograph** (must be taken in a studio; mobile photos are not accepted)

### **Image Upload Guidelines**

- All uploaded images must be in **JPEG format**
- File size must be **below 20 KB**

### **Important Instructions**

1. The data entered by the student will be reflected in the **Provisional Certificate (PC)**.
2. **Student Name and Father's Name must exactly match SSC records.**
3. Once submitted, any correction (even a single letter) will incur a **₹10,000 fee** as per **JNTU regulations**.
4. Ensure that the **Name in SSC, Aadhaar, and APAAR ID is identical**. If not, update immediately.

**Hall Tickets will be issued only after submission of the above details and hard copies.**